



PUBLIC NOTICE

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

4/7/2020 - On Tuesday, April 7, 2020, East Palo Alto City Council implemented enhanced measures in an effort to slow down and mitigate impacts of COVID-19 as it relates to construction, as indicated below. City Council Staff Report: http://eastpaloalto.iqm2.com/Citizens/Detail_Meeting.aspx?ID=1070

Essential vs. Non-Essential Construction

The following construction was identified as essential:

1. Projects immediately necessary to the maintenance, operation or repair of Essential Infrastructure;
2. Projects associated with Healthcare Operations, including creating or expanding Healthcare Operations, provided that such construction is directly related to the COVID19 response;
3. Affordable housing that is or will be income-restricted, including multi-unit or mixed-use developments containing at least 10% income-restricted units;
4. Public works projects if specifically designated as an Essential Governmental Function by the lead governmental agency;
5. Shelters and temporary housing, but not including hotels or motels;
6. Projects immediately necessary to provide critical non-commercial services to individuals experiencing homelessness, elderly persons, persons who are economically disadvantaged, and persons with special needs;
7. Construction necessary to ensure that existing construction sites that must be shut down under this Order are left in a safe and secure manner, but only to the extent necessary to do so; and
8. Construction or repair necessary to ensure that residences and buildings containing Essential Businesses are safe, sanitary, or habitable to the extent such construction or repair cannot reasonably be delayed.

Council directed that only emergency construction consistent with the County Order be allowed to commence during the “Shelter in Place.” Interested parties would be required to submit their request to the City for review. Link to the request form:

<http://www.cityofepa.org/ArchiveCenter/ViewFile/Item/1642>

Please contact the Building Division at (650) 853-3189 prior to submitting the request so that we can further guide you and pre-screen the request.

Otherwise, the request can be submitted to the Chief Building Official, Jose Martinez, at jlmartinez@cityofepa.org.

The following are types of applications that can be submitted, permits that can be obtained:

Planning Division:

No new applications will be accepted for proposed developments, use permits, or tree removals (unless deemed “essential” or a life and/or safety issue). Staff will continue to process applications currently on file. Applicants who wish to resubmit plans should email their project planner for additional information on how to submit plans electronically. For general questions and/ or inquiries, please contact: Community & Economic Development Department & Public Works Department at: 650-853-3189 (Monday-Friday 8am-5pm).

Engineering Division:

No new permit applications will be accepted for grading or encroachment (unless critical emergency utility work) permits.

Building Division:

- Emergency plumbing, heating, or electrical repairs.
- Work on medical facilities
- Or as noted on the above Essential v. Non-Essential Construction

Building inspections will only be conducted on Wednesday only, requests must be received by 3pm the day prior. Inspections will be conducted virtually. Requestor must have one of the following platforms:

- Facetime
- Zoom
- Google Hangouts

No inspection window will be given, the contact person must remain onsite until the inspection is completed.

Please note that only checks will be accepted for permit payment, please mail to:
1960 Tate Street
East Palo Alto, CA 94303

All other construction activity remains suspended temporarily. If your project falls under the Shelter in Place Order exemption, you may submit the Essential Construction Request to Proceed Work for consideration. Link:

<http://www.cityofepa.org/ArchiveCenter/ViewFile/Item/1642>

For general questions, please contact:

Community & Economic Development Department & Public Works Department at:
650-853-3189 (Monday-Friday 8am-5pm)

We ask for your patience and support as we continue to launch new processes and establish procedures to reinstate additional services in this new working environment. For the most current local updates, please visit cityofepa.org.

For the latest health updates from San Mateo County Health, please visit
smchealth.org/coronavirus.