



# POOL AND SEPTIC TANK REMOVAL

THESE REQUIREMENTS ARE FOR PERMITS ISSUED ON OR AFTER JANUARY 1, 2008

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## BUILDING DIVISION REQUIREMENTS

A demolition permit is required for the removal of all pools or underground septic tanks. Permits are required prior to the demolition work.

Following is a listing of the general requirements for permit applications and sizing criteria based on the 2007 California Building Code.

- A minimum of three holes (each a minimum one foot in diameter) shall be drilled into the bottom of the pool floor or septic tank.
- The pool or septic tank shall be filled with crushed rock (maximum 3/4" size) for a minimum of 8" deep at the bottom of the pool and then clean fill can be added (or other approved material) to adjacent grade level.

If a structure is to be constructed above the filled area, a geotechnical engineer shall design and verify the back-fill requirements.

## PERMIT PROCESS

### Building Permit Review

1. Building permits for pool and septic tank removals are available at the Building Services Department between the hours of 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m., Monday through Thursday, and 8:00 a.m. and 12:00 noon, Friday.

### Inspections

2. Two inspections are required: an in-progress and a final. The in-progress should be scheduled when the holes along the pool floor or septic tank have been drilled and before it is filled. The final inspection should be scheduled after all work is completed.

### Building Permit Application Requirements

- A completed Building Permit Worksheet application (available at the Building Services Department) - *only one copy of this item needed.*
- An approval letter from the Homeowner's Association (if applicable).
- Site plan showing the location of the pool or septic tank to be removed.
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