



# C&D WASTE DIVERSION APPLICATION

All construction, demolition, and renovation projects requiring a building permit are required to complete a **C&D Recycling Plan** and **C&D Recycling Report** showing that 65% of material generated will be recycled or reused in compliance with local and state law.

**Recycling services in East Palo Alto are provided by Recology of San Mateo County.**

**Please check ONE to describe your disposal plan:**

- I will use a Recology debris bin.** Submit a C&D Recycling Plan to the City prior to demolition or construction. The Recology debris bin work order number must be included in the Plan. Contact Recology: (650) 595-3900 to order the debris bin and receive a work order number. Recyclable C&D materials shall be separated from waste. Any C&D recycling load that is rejected at the landfill for containing more than 50% non-recyclable waste will delay final inspection and may result in a fine. A C&D Recycling Report must be submitted to the City Building Division prior to final inspection.
- I will haul debris myself and track my own weight tickets. Weight Tags of all material recycled and disposed** must be submitted with the C&D Recycling Report in order to receive a final building inspection.

I understand that the **C&D Recycling Report** is required **before** the Building Services Division will schedule a final inspection.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Project Address \_\_\_\_\_

City of East Palo Alto-Community & Economic Development Department  
Building Services Division-1960 Tate Street  
Phone 650-853-3189 Fax 650-853-3179  
[www.cityofepa.org/building](http://www.cityofepa.org/building)

This form must remain in the project's building permit file for the duration of the project.

# C&D Recycling Plan

**THIS PLAN MUST BE SUBMITTED WITH THE PERMIT APPLICATION.**

All projects must recycle at least 65% of the material generated. Permit applicants are required to complete the following C&D Recycling Plan before demolition or construction.

**Project Type:**    New Construction    Demolition    Renovation   **Project Square Footage:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_      **Permit #:** \_\_\_\_\_  
**Prepared By:** \_\_\_\_\_      **Phone:** \_\_\_\_\_  
**Company Name:** \_\_\_\_\_      **Email:** \_\_\_\_\_  
**Company Address:** \_\_\_\_\_

**A. Material to Recycle or Reuse.** The facility to which the materials will be hauled should be chosen from the attached list of facilities below (Recycling Resources). Check all boxes that apply for each material type . This is your **plan** – you can make changes on your final **report**.

MATERIAL	SALVAE OR REUSE	RECYCLE	DISPOSAL	DESTINATION FACILITY <small>(indicate "by Recology" or provide name of facility for self-haul)</small>
Mixed C&D Debris				
Asphalt & Concrete				
Brick / Masonry / Tile				
Cabinets, Doors, Fixtures, Windows				
Carpet				
Carpet Padding / Foam				
Cardboard				
Ceiling Tile (acoustic)				
Dirt / Sod				
Drywall (unpainted)				
Landscape Debris				
Metals				
Roofing Materials				
Wood / Lumber				
Other Material (list):				
Trash				

**HAULING METHOD:**    Self-Haul                       Roll-off Box (Recology)                       Both

*NOTE: The person who hauls the materials to a facility must be aware of the Construction and Demolition Recycling requirements and must provide the necessary information and weight tags from an approved facility.*

**I understand I am responsible for complying with the requirements of the East Palo Alto C&D Ordinance. I agree to submit a Final Report for this project prior to the completion of the project.**

# C&D Recycling Report

**THIS REPORT MUST BE SUBMITTED AFTER PROJECT COMPLETION.**

All projects must recycle 65% of the material generated. At the completion of the project, applicants must file this **C&D Recycling Report** to Building Safety Division noting tons recycled and landfilled by material type and the destination facility for each material type. Use tonnage information from weight tags provided by facilities to quantify total estimated waste and percentages for materials. **In order to receive a final building inspection, weight tags of all material recycled and disposed must be submitted with this report.**

**Project Type:**    New Construction    Demolition    Renovation   Project Square Footage: \_\_\_\_\_

**Project Name:** \_\_\_\_\_      **Permit #:** \_\_\_\_\_  
**Prepared By:** \_\_\_\_\_      **Phone:** \_\_\_\_\_  
**Company Name:** \_\_\_\_\_      **Email:** \_\_\_\_\_  
**Company Address:** \_\_\_\_\_

**Attach a copy of the C&D Recycling Plan that was submitted with the permit paperwork at the beginning of the project.**

Include copies of all weight tags/disposal receipts with this report. Use cubic yard to tonnage conversion factors in right column.

MATERIAL	SALVAGE OR REUSE TONS	RECYCLE TONS	DISPOSAL TONS	DESTINATION FACILITY <small>(indicate "by Recology" or provide name of facility for self-haul)</small>	CONVERSION TONS PER CY
Mixed C&D Debris					0.25
Asphalt & Concrete					Asp: 0.69 Con: 0.93
Brick / Masonry / Tile					1.51
Cabinets, Doors, Fixtures, Windows					0.15
Carpet					0.30
Carpet Padding / Foam					0.003
Cardboard					0.05
Ceiling Tile (acoustic)					0.09
Dirt / Sod					1.00
Drywall (unpainted)					0.20
Landscape Debris					0.15
Metals					0.45
Roofing Materials					0.21
Wood / Lumber					0.15
Other Material (list):					n/a
Trash					0.18
A. Tons Recycled and Reused:		B. Tons Recycled, Reused and Disposed:		C. Diversion Rate (A/B):	

OFFICIAL USE ONLY	
Final Report	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
By: _____ Date: _____	

# RECYCLING RESOURCES

## *Deconstruction and Salvage Companies*

Salvaging materials for reuse in their existing state is the highest and best form of recycling. The following organizations engage in salvage efforts as operators of deconstruction (as opposed to demolition) companies, salvage yards or both.

SALVAGED REUSABLE BUILDING MATERIALS	
<b>Building Resources</b> 701 Amador St., San Francisco <a href="http://www.buildingresources.org">www.buildingresources.org</a> (415) 285-7814	Picks up larger loads of salvaged materials on a case-by-case basis and receives drop-off donations. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>C&amp;K Salvage and Allen Demolition</b> 718 Douglas Ave. (Ede's Ave.), Oakland (510) 569-2070	Performs deconstruction. Also picks up larger loads of salvaged materials on a case-by-case basis and receives drop-offs. Primarily interested in reusable lumber. Call first for information on accepted materials.
<b>Condon &amp; Sons</b> 117 East 25th Ave., San Mateo (650) 349-3212	Receives materials such as single-pane aluminum windows and sliding glass doors for overseas shipment to countries in need of inexpensive building materials. Call first for information on accepted materials.
<b>Ohmega Salvage</b> 2400 San Pablo Ave., Berkeley <a href="http://www.ohmegasalvage.com">www.ohmegasalvage.com</a> (510) 204-0767	Performs limited deconstruction with a focus on higher end and older interior architectural elements and fixtures. May purchase picked up and dropped-off salvaged materials on a case-by-case basis. Call first for information on accepted materials.
<b>Recycled Glassworks</b> 238 Bonview St., San Francisco (415) 641-5610	Reuses ¼" or thicker, non-tempered plate glass (such as that from glass sliding doors) in the manufacture of decorative glass products. Pieces must be 10" square or larger. Will pick-up or receive drop-offs. Call for more information.
<b>S.C.R.A.P.</b> 801 Toland St., San Francisco <a href="http://www.scrap-sf.org">www.scrap-sf.org</a> (415) 647-1746	Accepts donations of materials such as clean wood, tile, and carpet scraps that can be re-used as art supplies by schools and other needy art and educational groups. Call for pick-up information and a complete list of accepted materials.
<b>The Reusable Lumber Company</b> <a href="http://www.reusablelumber.com">www.reusablelumber.com</a> (650) 529-9122	Performs deconstruction with a focus on salvaging lumber.
<b>The Reuse People</b> 9235 San Leandro St. Oakland <a href="http://www.thereusepeople.org">www.thereusepeople.org</a> 510-383-1983	Performs deconstruction and conducts home furnishing salvage sales. Also picks up salvaged materials on a case-by-case basis and receives drop-off donations. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>This and That</b> 1701 Rumrill Blvd., San Pablo <a href="http://www.thisandthatresuse.com">www.thisandthatresuse.com</a> (510) 232-1273	Performs deconstruction of easily removable materials. Also picks up salvaged materials on a case-by-case basis and receives drop-offs. Call first for information on accepted materials.
<b>Urban Ore</b> 900 Murray St., Berkeley <a href="http://www.Urbanore.com">www.Urbanore.com</a> (510) 841-7283	Picks up extracted items through its Outside Trader department. Purchases & receives dropped-off salvaged items on a case-by-case basis. Call first for information on accepted materials.
<b>Whole House Building Supply</b> <a href="http://www.driftwoodsalvage.com">www.driftwoodsalvage.com</a> (650) 218-8596	Performs deconstruction and conducts home furnishing salvage sales. Also picks up salvaged materials on a case-by-case basis. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>Craigslist</b> <a href="http://www.craigslist.org">www.craigslist.org</a>	A web site that offers the ability to post and search for items for sale to prospective buyers in a local community.
<b>Freecycle</b> <a href="http://www.freecycle.org">www.freecycle.org</a>	An email list for posting items to be given away for free. It provides the ability to subscribe to local postings.
<b>CalRecycle</b> <a href="http://www.Calrecycle.ca.gov/ConDemo">www.Calrecycle.ca.gov/ConDemo</a>  <a href="http://www.Calrecycle.ca.gov/resuse/profiles/DeConNetwork.htm">www.Calrecycle.ca.gov/resuse/profiles/DeConNetwork.htm</a>	<p>CalRecycle is a department within the California Environmental Protection Agency that administers and provides oversight for all of California's state-managed waste handling and recycling programs.</p> <p>Reuse and recycling listings specific to construction and demolition materials.</p>

# RECYCLING RESOURCES

## Source Separated Material Recyclers

The following are facilities that accept source separated materials. Benefits of separating materials for recycling typically include:

- lower cost (tipping fee) of recycling
- higher recycling rate for your demolition or construction project
- greater number of recycling facilities
- closer proximity of recycling facilities

### APPLIANCES

<b>Ecumenical Hunger Program</b> 2411 Pulgas Ave., East Palo Alto (650) 323-7781	Accepts donations of working appliances that are less than 10 years old. Call for more information and to arrange for pick-up or drop-off.
<b>Friendship Church of God in Christ</b> 1654 E. San Antonio Street, San Jose (408) 258-5445	Accepts donations of working appliances and other reusable items. Only open on Tuesday, call for more information and to arrange for drop-off.
<b>Rebuilding Together</b> 1701 S. 7 <sup>th</sup> St. #10, San Jose (408) 578-9519	Accepts donations of washers and dryers less 5 years old. Also accepts most dishwashers, refrigerators, ovens and ranges (non-built-in) including hoods. Will pick up or accept drop-offs after on-site verification of reusability.
<b>Santa Clara Appliance</b> 948 E. Santa Clara St, San Jose (408) 289-8888	Accepts working appliances for resale or reuse. Call for more information and to arrange for pick-up or drop-off.
<b>St. Vincent de Paul Society</b> 749 Story Rd., San Jose 650-871-6844	Accepts drop-off of frost-free refrigerators and other appliances. No longer offers pick-up at locations south of Sunnyvale. Call for more information.
<b>The Salvation Army</b> www.satruck.com (800) 958-7825	Accepts most working appliances. Built-in appliances and those requiring repairs are not accepted. Call for more information and to arrange for pick-up or drop-off.



### ASPHALT ROOFING SHINGLES

<b>Rebuilding Together</b>  1701 S. 7 <sup>th</sup> St. #10, San Jose (408) 578-	Must drop off whole shingles, will reuse material.
<b>Zanker Road Landfill</b>  675 Los Esteros Road, San Jose	Obtain a "Composite Asphalt Roofing" material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information



### CARDBOARD

<b>Recycled Fibers</b>  388 E. Alma Ave, San Jose	Accepts clean, recyclable cardboard. Call for more information.
<b>SMaRT Station</b>  301 Carl Road, Sunnyvale	Accepts separated cardboard. Call for more information

### DRYWALL (clean)

<b>Greenwaste Recovery</b> 625 Charles Street, San Jose (408) 283-4819	Obtain a "Drywall" or "Sheetrock" material code on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>PABCO Gypsum</b> 37851 Cherry Street, Newark (510) 792-9555	Will accept clean <u>PABCO</u> scrap wallboard if contractor has an account with PABCO or a PABCO supplier. Obtain a receipt at security gate with date, tonnage, and signature of attendant. Call for more information.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose www.Pabcogypsum.com (408) 263-2385	Obtain a "Sheetrock" material code on your receipt to receive full recycling credit for your separated load. Call for more information.

**GREENWASTE**

<b>Greenwaste Recovery</b> 625 Charles Street, San Jose (408) 283-4819	Obtain a “Greenwaste” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>Guadalupe Landfill</b> 15999 Guadalupe Mines Road, San Jose (408) 268-1670	Obtain a “Greenwaste” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>Newby Island Landfill</b> 1601 Dixon Landing Road, Milpitas (408) 262-1401	Obtain a “Greenwaste” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>SMaRT Station</b> 301 Carl Road, Sunnyvale (408) 752-8530	Obtain a “Greenwaste” material code on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose (408) 263-2385	Obtain a “Greenwaste” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.

**INERTS: CONCRETE, ASPHALT, DIRT, ROCK and BRICKS**

<b>Granite Rock</b> 100 Graniterock Way, San Jose (408) 574-3000	Accepts mixed or separated concrete and asphalt. Call for more information.
<b>Greenwaste Recovery</b> 625 Charles Street, San Jose (408) 283-4819	Accepts mixed or separated asphalt, concrete, dirt, rock and porcelain. Call for more information.
<b>Guadalupe Landfill</b> 15999 Guadalupe Mines Road, San Jose (408) 268-1670	Accepts separated asphalt, concrete, dirt, bricks, porcelain and rock. Call for more information.
<b>Newby Island Landfill</b> 1601 Dixon Landing Road, Milpitas (408) 262-1401	Accepts mixed or separated asphalt, concrete, dirt and rock. Call for more information.
<b>Reed &amp; Graham, Inc.</b> 690 Sunol Street, San Jose www.rginc.com/ (408) 287-1400	Accepts asphalt grindings, asphalt with Petromat (contact for prior approval), broken asphalt from roads or parking lots, base rock, and broken cement sidewalks (contact for prior approval). Call for more information.
<b>SRDC</b> 11740 Berryessa Road, San Jose (408) 392-9175	Accepts mixed or separated asphalt, bricks, concrete, dirt, porcelain and rock. Call for more information.
<b>Stevens Creek Quarry</b> 12100 Stevens Canyon Rd, Cupertino (408) 253-2512	Accepts concrete, asphalt, dirt/soil, AC grindings, base rock and clean fill. Call for more information.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose (408) 263-2385	Accepts mixed or separated asphalt, concrete, dirt, bricks and porcelain. Call for more information.

**METAL**

<b>Schnitzer Steel</b> 11665 Berryessa Road, San Jose (408) 452-0777 www.schnitzersteel.com	Accepts ferrous and non-ferrous metals. Call for more information.
<b>ECS Refining</b> 705 Reed Street, San Jose (408) 988-4386	Accepts ferrous metal, non-ferrous metal, batteries, fluorescent tubes, ballasts, and electronic waste. Call for more information.
<b>Sims Metal</b> 1800 Monterey Road, San Jose (408) 494-4200	Accepts ferrous metals, non-ferrous metals (aluminum, copper, brass, stainless and alloys), insulated wire and electronic waste. Call for more information.

**WOOD (untreated / unpainted)**

<b>Guadalupe Landfill</b> 15999 Guadalupe Mines Road, San Jose (408) 268-1670	Obtain a “Wood” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>Mission Trail Waste Systems</b> 1060 Richard Ave., Santa Clara (408) 727-5365	Accepts mixed loads and separated wood. Call for more information.
<b>Newby Island Landfill</b> 1601 Dixon Landing Road, Milpitas (408) 262-1401	Obtain a “Wood” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose (408) 263-2385	Obtain a “Wood” material code or equivalent on your receipt to receive full recycling credit for your separated load. Call for more information.

## MIXED CONSTRUCTION & DEMOLITION (C&D) DEBRIS

<b>Mission Trail Waste Systems</b> 1060 Richard Ave., Santa Clara (408) 727-5365	Accepts mixed construction and demolition debris and source separated loads. Call for more information.
<b>Newby Island Landfill</b> 1601 Dixon Landing Road, Milpitas (408) 262-1401	Accepts and sorts mixed construction and demolition debris. Obtain material code "CST-2" on your receipt. Call for more information.
<b>San Carlos Transfer Station (BFI)</b> 225 Shoreway Road, San Carlos (650) 592-2411	Accepts mixed construction and demolition debris and transfers to Zanker Road Landfill for sorting. Obtain material code "C&D Sort Recy" on your receipt. Call for more information.
<b>Zanker Road Landfill</b> 705 Los Esteros Road, San Jose (408) 263-2385	Accepts and sorts mixed construction and demolition debris. Obtain material code "Mixed Debris," "Debris Box C&D," or "Demolition" on your receipt. Call for more information.

## Debris Box Companies

Recology is the City's exclusive franchised waste hauler for MIXED recycling or MIXED debris roll-off box services. Per City Code, no other roll-off box hauler may be used unless: (A) The materials are self-hauled by a State-licensed contractor, working at the site, who owns and hauls their own box or truck, and the hauling is an incidental part of total services (e.g. roofers, landscapers); or (B) The materials are sold or donated to a recycling hauler or processor, who does not require payment of any kind for the collection, transportation, transfer or processing; materials are kept source-separated on site (i.e. box of metal, box of drywall); and the hauler has *both* a City franchise and business license.

DEBRIS BOX COMPANY	PHONE NUMBER
Recology San Mateo County	(650) 595-3900