



Agreement No. 078487(b) October 2023 to December 2023
AGREEMENT BETWEEN THE CITY OF EAST PALO ALTO AND JOBTRAIN
Quarterly Report for Period: January 2024 (Third Quarter of the Current Contract)

Executive Summary

Program Enrollees	<i>Goal</i>	<i>Actual</i>	<i>Q3</i>	Demographics
Total number of clients enrolled in JobTrain career training and education programs by pathway:	40	26	6	<u>Age</u> 62% are Youth (18-24) 38% are 25 years of age or over
Project Build	13	12	3	<u>Gender</u> 8% women 92% men
Building Maintenance	7	3	0	<u>Race/ Ethnicity</u> 77% Latino 15% Pacific Islander 8% White
IT Service & Support	17	11	3	None self-identified as having special needs.
Advanced IT Network Plus	3	0	0	
				<u>Level of Education</u> 85% finished high school 8% had some college or tech school 8% had less than a high school degree
				<u>Prior Employment Status</u> 54% were unemployed 23% were employed part time 23% were employed full-time



JobTrain’s Measure HH Program Narrative

JobTrain Overview

Since 1965, JobTrain has been helping those most in need succeed through training and support services that help people get and keep jobs. Our students are people who need more than just training; they are people who have had many challenges in life; they may not have graduated high school, may be single parents or have been in trouble with the law. They come to JobTrain for a fresh start and to gain the necessary skills to find a job that will support them and their families. Our services are aimed at assisting people who can’t afford to pay for training. JobTrain also provides several services to those looking for jobs. These include résumé preparation, computer and Internet access and clothes closet for work outfits. We also have programs for youth who need support to finish high school and find employment. For the very young (and their parents), we offer a child development center with subsidized spaces for our community that helps preschoolers get the head start they need to be successful.

Quarter 3 Update

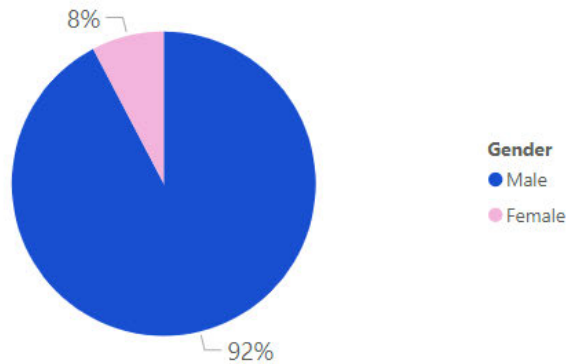
This report focuses on the students who have completed or are currently enrolled in the Career Training and Education (CTE) programs at JobTrain from October to December 2023. Focusing on the two tracks within the Career Training Programs: IT Service & Support and Project Build. Outlined below is an overview of each track, demographics of the students, satisfactory completion rates and job placement information. We are more than halfway towards our goal of enrolling 40 students from EPA.

Enrollments by Track

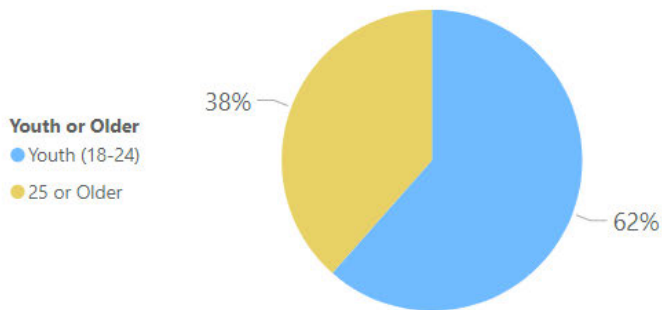
IT Service & Support	6
Project Build	7
Total Students	13



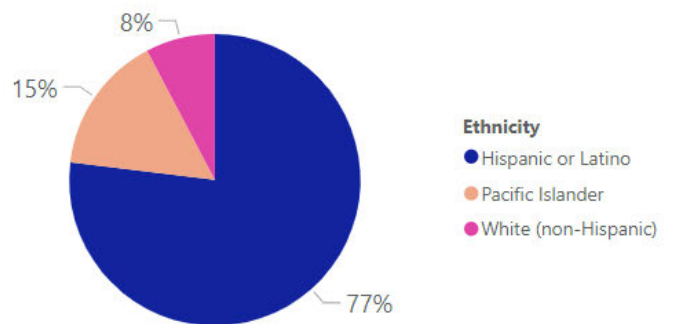
Gender Distribution



Age Distribution

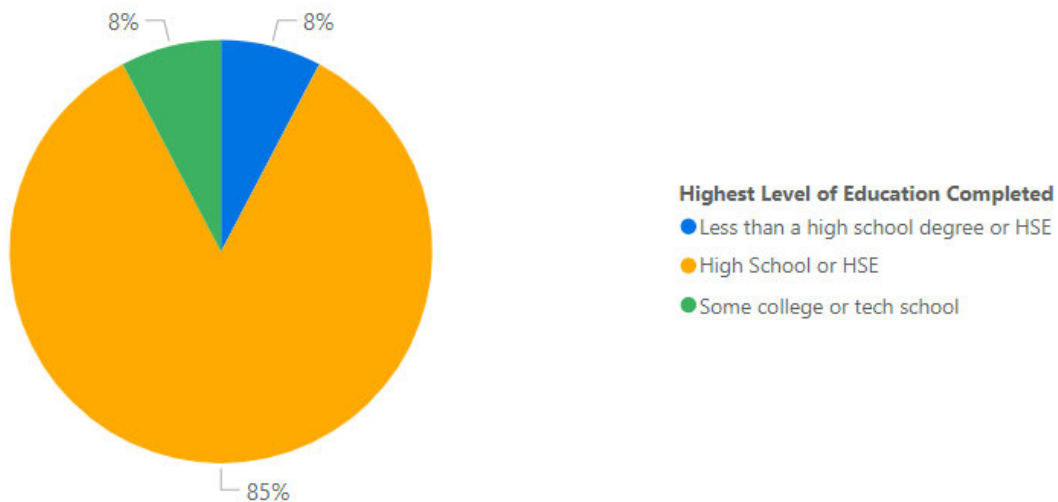


Race/Ethnicity Distribution



More than 90% of students this quarter are male. Most students who take the Career Training and Education (CTE) programs are youth, between the ages of 18-24, and almost 80% are Hispanic or Latino. Many students who participate in our CTE programs come from a background of completing High School as their highest level of education.

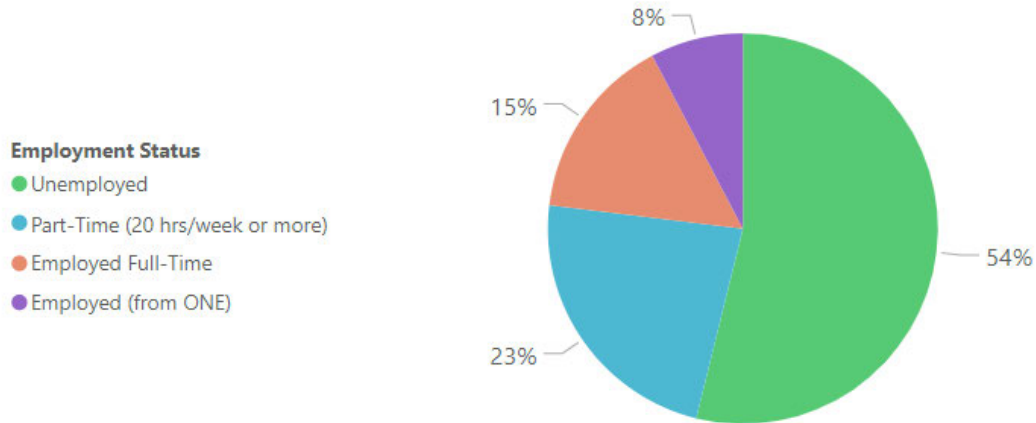
Level of Education Distribution





At the start of the CTE program, more than half of students were unemployed, while almost 40% were working either part-time or full-time.

Employment Status at Start of CTE Program



Below is a breakdown of the students’ enrollment status from the CTE programs. Enrolled means the student is currently enrolled in a program and has not completed their track yet, satisfactory means a student passed the CTE program, and unsatisfactory means a student either failed, voluntarily withdrew, or was removed from the program.

Completion Status by Track



Total Enrollments
13



Note: The "Unsatisfactory" category includes students who may have either failed, voluntarily withdrawn, or been removed from the program.

Current overall program completion Rate: 48% (satisfactory/(total students who completed a program)) = 11/23

Below are the rates of program success within each track.

Program Success Rate by Track (# of satisfactory students/total students who completed the track)

Project Build	67%
Building Maintenance	33%
IT Service & Support	50%

Building Maintenance’s consists of a low program completion rate because there are only 3 students from East Palo Alto who have completed the program and only one had passed it. The other program completion rates are slowly rising due to more students who are passing as more students take the classes. We plan to keep this information in mind for targeted strategies moving forward.

Breakdown of Unsatisfactory students

This quarter, we only had one unsatisfactory student and their reason for dropping was due to no show on first day. Due to only having one student as unsatisfactory, we chose it was not needed to show a visualization of this.

Supportive Services:

Over the course of the performance period, we have continuously strived to adapt and enhance our services to meet the evolving needs of our participants. Through careful evaluation and feedback analysis, we have identified an opportunity to further support our students and address instances of unsatisfactory performance or incompleteness of our program. To bolster our commitment to student success, we’re excited to announce the reintroduction of comprehensive supportive services within our career training classes and enrollment process. These services are specifically designed to foster student belonging, address individual challenges, and reduce barriers to success. Key components include a new Alumni Network, Tutoring and Academic assistance, and the creation of a new student lounge!

Job Placement

Throughout this quarter, 2 students have successfully been placed in a job from the previous cohorts who have already graduated. 7 students are still being supported by their Career Development Specialist as well as the Alumni Coach while they seek employment, while 1 student decided to stay in their current job upon completing their program. Both IT and Construction job openings have slowed down. However, we are trying to keep spirits up for our job seekers and continue perseverance. We are in the process of establishing a streamlined and user friendly feedback mechanism that allows graduated to easily notify the program about job placement. This will ensure that the reporting process is convenient and accessible.

Job Placements

Staying in current Job	1
Placed	4
Still Seeking Job	6

Total Students 11

Measure HH Pilot Workforce Development Program Quarterly Report – January 2024

JobTrain Building Trade Program

Full Name	Training Program	50% Payment (Enrollment)	50% Payment (Completion)	Completion Date
██████████	Project Build	\$ -	\$ 3,799	12/8/2023
██████████	Project Build	\$ 3,800	\$ 3,799	12/8/2023
██████████	Project Build	\$ 3,800	\$ 3,799	12/8/2023
██████████	Project Build	\$ 3,800	\$ 3,799	12/8/2023
██████████	Project Build	\$ 3,800		
██████████	Project Build	\$ 3,800		
██████████	Project Build	\$ 3,800	\$ -	
	SubTotal	\$ 22,800	\$ 15,196	
	Total	\$ 22,800	\$ 15,196	

Note: Personal identifying information is redacted for privacy

Measure HH Pilot Workforce Development Program Quarterly Report – January 2024

JobTrain STEM Program

Full Name	Training Program	50% Payment Payment (Enrollment)	50% Payment (Completion)	Completion Date
[REDACTED]	IT Careers	\$ -	\$ 2,620	10/6/2023
[REDACTED]	IT Careers	\$ 2,620	\$ 2,620	10/6/2023
[REDACTED]	IT Careers	\$ 2,620		10/23/2023
[REDACTED]	IT Careers	\$ 2,620		10/23/2023
[REDACTED]	IT Careers	\$ 2,620		10/23/2023
Total:		\$ 10,480	\$ 5,240	

Note: Personal identifying information is redacted for privacy