

Measure HH Pilot Workforce Development Program Quarterly Report - July 2023

EXHIBIT A Attachment 1 (excerpt) Performance Reports and Invoicing

Contractor shall submit Performance Reports and invoices to the City on a quarterly basis in accordance with the following schedule:

Report Period	Due Date
March 1 to June 28, 2023	July 31, 2023
July 1 to September 30, 2023	October 31, 2023
October 1 to December 31, 2023	January 31, 2024
January 1 to March 31, 2024	April 30, 2024
April 1 to August 31, 2024, or until end date of agreement	September 30, 2024, or can be combined with Final Performance Report

The Final Performance Report shall be submitted to the City within 60 days of the end date of the agreement, including any approved extension.

Quarterly and final performance reports shall describe the status or outcome of the performance metrics listed in Exhibit A, Attachment 2, and shall follow the report outline in Exhibit A, Attachment 3. Since this agreement is for the Pilot Measure HH Workforce Development Program, an ongoing assessment of success factors, challenges, and areas for program improvements shall be included in the reports.

Contractor shall monitor program enrollees to determine the success rate of enrollees achieving a living wage within 36 months after completing their training program and shall provide status reports to the City upon request during and after the term of this agreement.

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Measure HH Grant - Quarterly Report, Q1 July 28, 2023
Live In Peace, Inc.

1. Program Enrollees: See [HH reporting Spreadsheet](#) with Enrollee Information
2. Program Outreach: description of outreach activities and events (e.g., community groups targeted and number of attendees or participants). Outreach activities have included conversations one on one with current Live In Peace program participants. We plan to continue these conversations as students have graduated high school and college and are meeting with their life coaches to plan next steps. Live In Peace has mainly existed through word of mouth through our deep connections with the community and generations of families.
3. Career Development: description of career development and job placement services provided to program enrollees.
We do monthly workshops for Google suite, resume building, mock interviews, public speaking along with other life skills classes like cooking, emotional intelligence, financial literacy, and meditation. All program participants receive these services as well as individualized courses, life coaching, and mentoring to help them in the fields of their choice. We have partnered with Meta, Chegg, Western Allied, Eden Area ROP, Local Unions 467, 104 and 617 to help students get jobs in the plumbing, pipe fitting, etc. and are continuing conversations with employers to guarantee interviews for individuals from our programs.
4. Support Services: description of supportive services requested or provided to program enrollees. Through our GAP (Growth and Purpose) program, individuals are provided with a variety of supportive services based on their needs. The GAP program fills in whatever needs one might have, including but not limited to: supplies, scholarships, stipends, tutoring, transportation, daycare, life coaching, career counseling, and mental health support.
5. Performance Metrics
 - a. Program Completion rate: To date, we have 12 enrollees in programs for both STEM and Trade jobs. One student has completed their training program and is currently working in an externship in medical assisting. Upon completion of her externship, she will be able to find a job within 4 months at a starting wage of \$27/hour. The 11 other enrollees are still enrolled and on-track to completing their training programs. Programs include Year Up, Heavy Metal Summer Experience with Western Allied Mechanical, providing an onramp to sheet metal, welding, and pipe fitting with access to paid apprenticeships and jobs upon completion for those over 18 years old, medical/clinical assisting, IT through enrollment at StreetCode Academy, and IT through enrollment at Year Up.
 - b. Job Placement rate: We are excited at the preparation work that has been done with our partners to ensure opportunities and access to interviews for living wage jobs in the STEM and Trade fields. We're looking forward to reporting job placements in the next quarterly report. Similarly, we will have more information for starting and living wages in the next quarterly report as more individuals complete the training programs.

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- c. Starting Wage: See above, section b.
 - d. Living Wage: See above, section b.
 - e. Other applicable performance metrics
6. Performance Assessment (as applicable)

- a. Program successes and outcomes

We are excited for the initial start of this program and partnerships. And are looking forward to sharing more successes and outcomes as the program participants complete their trainings. One testimonial from a student is below:

- i. *“I just wanted to call you and let you know that I have officially completed my clinical assisting program at San Mateo this weekend. I’m officially a Medical Assistant!! I wanted to also take time to thank you and the Live in Peace organization for allowing me to grow as a person and expand my career journey. This opportunity has truly been a blessing for me and has redirected me to become a better person. I’m able to say that I have changed as a person and most importantly my mindset. All because of your support and LIP. You guys have allowed me to become a role model for others and I’m really grateful for that. I will continue to share my accomplishments with you and LIP. To many more successes!”*

- b. Program challenges
- c. Areas for improvement or follow-up
- d. Program refinements and modifications

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PERFORMANCE REPORT

1. Program Enrollees:

Program Enrollees Data	#	%
# of Applicants	12	
Pathway Interests		
Trades – Heavy Metal Summer Experience (HMSE)	3	25%
Trades – Other (e.g. Airplane Mechanic)	3	25%
STEM – Year Up	4	33%
STEM – Other (e.g. Medical Assisting)	2	17%
Employment Status		
Employed in Field	4	33%
Employed (Not in Field)	5	42%
Internship/Externship	1	8%
Not Employed	2	17%
Ethnicity		
Black or African American	1	8%
Hispanic or Latina/Latino/Latinx	8	67%
Native Hawaiian or Other Pacific Islander	2	17%
White	0	0%
Mixed Race or Ethnicity	1	8%
Prefer Not to Answer	0	0%
Gender		
Male	4	67%
Female	8	33%
Prefer Not to Answer	0	0%
Age		
Youngest	17	
Oldest	25	
Median	19	
Highest Level of Education		
Some High School	N/A	N/A
High School Graduate or Equivalent (e.g. GED)	N/A	N/A
Some College	N/A	N/A
Trade/Technical/Vocational Training	N/A	N/A
College Degree	N/A	N/A

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Status	First Name	Last Name	Program Enrolled	Enrollment Date	Barrier Level	Completion Date	50% Enrollment Payment	50% Enrollment Personnel/Program Payment	Enrollment Invoice Date	50% Completion Payment	50% Completion Personnel/Program Payment	Completion Invoice Date	Age	Gender	Education/Employment Status	Racial Composition	
New enrollee	█	█	STEM - Year Up	3/2023	3	n/a	\$8,782.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled Year Up, working part-time not in field	█	
New enrollee	█	█	STEM - Year Up	3/2023	2	n/a	\$4,282.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled Year Up, working part-time not in field	█	
New enrollee	█	█	STEM - Year Up	3/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled Year Up	█	
New enrollee	█	█	Trades	7/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled in trades, working part-time not in field	█	
New enrollee	█	█	Trades	6/2023	2	n/a	\$4,282.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled HMSE, working part-time as bike mechanic	█	
New enrollee	█	█	Trades	6/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled community college, working part-time as bike mechanic	█	
New enrollee	█	█	Trades	6/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled HMSE, working part-time not in field	█	
New enrollee	█	█	Trades	6/2023	2	n/a	\$4,282.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled HMSE	█	
New enrollee	█	█	STEM - Medical Assisting	7/2023	3	n/a	\$8,782.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled Medical Assisting (California Academy of Leadership and Continuing Education), working full-time in the field	█	
New enrollee	█	█	STEM, Year Up - Streetcode Referral	7/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	enrolled in StreetCode, working part-time not in field	█	
New enrollee	█	█	STEM - Medical Assisting	3/2023	1	5/2023	\$3,032.00	\$3,357.75	7/28/2023	\$3,032.00	\$3,357.75	7/28/2023	█	█	completed medical assisting training, working in externship, with goal to be hired within 4 months at rate of \$27/hour	█	
New enrollee	█	█	Trades - Air Plane Mechanic	7/2023	1	n/a	\$3,032.00	\$3,357.75	7/28/2023	n/a	n/a	n/a	█	█	Aviation Institute of Maintenance	█	
							Subtotals	\$51,634.00	\$40,293.00			\$3,032.00	\$3,357.75				
							TOTAL	\$98,316.75									

Note: Personal identifying information is redacted for privacy.