



CODE ENFORCEMENT REQUEST FOR EXTENSION

This form is to be completed by the property owner or manager. Approval of additional time is at the discretion of the assigned code enforcement officer and may not exceed 30 days. Completion of this form does not automatically grant additional time. All code cases require 30 day progress inspections. Failure to schedule a 30 day inspection may result in re-inspection fees. **Please write legibly.**

Requestor Name: _____

Contact Number: _____ Email: _____

Address of Violation: _____ Case Number: _____

Reason(s) for request of extension:

If extension is approved, list violations that will be remediated during that time:

I declare and affirm under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information and belief.

Signature

Date

For Office Use Only:

Received by: _____

Code Enforcement Officer: _____

Additional Time Granted: Yes No
(If "No" please document reason on CRW)

Date of Next Inspection: _____

Officer's Signature: _____

Requestor Informed of Decision on: _____

