



East Palo Alto

Addendum #1 Staff Augmentation Request for Proposals

May 17, 2023

To all prospective Contractors:

The RFP issued on May 10, 2023 is modified as follows:

Section 4.b.II Proposal Guidelines, Proposal Sections, Technical

Has replaced Subsections C & D with:

C. References - Provide a list of not less than three (3) client references for whom services like those outlined in the RFP are currently being provided. For each reference listed provide the name of the organization, dates for which the service(s) are being provided, type of service(s) being provided and the name, title, address, telephone number, and e-mail address of the responsible person within the reference's organization. The City reserves the right to contact the listed references regarding the staff augmentation services performed by the bidder.

D. Proposed Methodology - The proposal should set forth a work plan, including an explanation of the services required in Section II "Scope of Work" of this request for proposal. The approach should include major areas to be reviewed, philosophy or approach to providing the full scope of services, as well as bidder's ideas for maintaining open communication with the client.

END ADDENDUM NO. 1
