

RESOLUTION NO. 2022-04

RESOLUTION OF THE SAN MATEO COUNTY COUNTYWIDE OVERSIGHT BOARD APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 22-23 (“ROPS 22-23”) AND FISCAL YEAR 2022-23 ADMINISTRATIVE BUDGET OF THE EAST PALO ALTO SUCCESSOR AGENCY

WHEREAS, California Health and Safety Code (HSC) Section 34177 requires the Successor Agencies to prepare a Recognized Obligation Payment Schedule (“ROPS”) for each 12-month fiscal period, which lists the outstanding obligations of the former RDA and states the sources of funds for required payments; and

WHEREAS, the East Palo Alto Successor Agency has prepared a draft ROPS for the period July 1, 2022 to June 30, 2023, referred to as “ROPS 22-23”, claiming a total enforceable obligation amount of \$3,998,671; and

WHEREAS, pursuant to HSC Section 34180(g) the Oversight Board must approve the establishment of each ROPS; and

WHEREAS, California HSC Section 34177 requires the Successor Agencies to prepare an administrative budget for Oversight Board approval; and

WHEREAS, the East Palo Alto Successor Agency has prepared an administrative budget for the period July 1, 2022 to June 30, 2023, for \$40,000; and

WHEREAS, California HSC Section 34179(e) requires all action items of Countywide Oversight Boards, including the San Mateo County Countywide Oversight Board, be accomplished by resolution.

NOW, THEREFORE, BE IT RESOLVED, the San Mateo County Countywide Oversight Board hereby approves the ROPS 22-23 and the Fiscal Year 22-23 Administrative Budget of the East Palo Alto Successor Agency, attached hereto as Exhibits A and B and incorporated herein by this reference;

BE IT FURTHER RESOLVED, that the Oversight Board directs the East Palo Alto Successor Agency to submit the ROPS 22-23 to the State Department of Finance upon approval by the Oversight Board.

* * *

Exhibit A – East Palo Alto Successor Agency’s Recognized Obligation Payment Schedule 22-23
Exhibit B – East Palo Alto Successor Agency’s FY 2022-23 Administrative Budget

Regularly passed and adopted this 10th day of January, 2022

AYES and in favor of said resolution:

Members:

AIMEE ARMSBY

CHUCK BERNSTEIN

KEVIN BULTEMA

BARBARA CHRISTENSEN

JUSTIN MATES

MARK LEACH

NOES and against said resolution:

Member(s):

NONE

Absent Member(s):

MARK ADDIEGO



Chair, San Mateo County
Countywide Oversight Board

Certificate of Delivery

I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the Chair of San Mateo County Countywide Oversight Board.



Assistant Clerk of the Board of Supervisors

**Recognized Obligation Payment Schedule (ROPS 22-23) - Summary
Filed for the July 1, 2022 through June 30, 2023 Period**

Successor Agency: East Palo Alto

County: San Mateo

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	22-23A Total (July - December)	22-23B Total (January - June)	ROPS 22-23 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 97,757	\$ -	\$ 97,757
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	97,757	-	97,757
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 755,163	\$ 3,145,751	\$ 3,900,914
F RPTTF	730,163	3,130,751	3,860,914
G Administrative RPTTF	25,000	15,000	40,000
H Current Period Enforceable Obligations (A+E)	\$ 852,920	\$ 3,145,751	\$ 3,998,671

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Barbara Christensen, Chairperson

Name

Title



1/10/2022

Signature

Date

**East Palo Alto
Recognized Obligation Payment Schedule (ROPS 22-23) - ROPS Detail
July 1, 2022 through June 30, 2023**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	ROPS 22-23A (Jul - Dec)					22-23A Total	ROPS 22-23B (Jan - Jun)					22-23B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$22,853,618		\$3,998,671	\$-	\$-	\$97,757	\$730,163	\$25,000	\$852,920	\$-	\$-	\$-	\$3,130,751	\$15,000	\$3,145,751
1	Repayment Agreement (06/1989)	City/County Loan (Prior 06/28/11), Cash exchange	06/19/1989	01/18/2045	City of East Palo Alto	Loan for Operation Advances	R	976,895	N	\$976,895	-	-	97,757	477,388	-	\$575,145	-	-	-	401,750	-	\$401,750
3	Repayment Agreement (02/1995)	City/County Loan (Prior 06/28/11), Property transaction	02/21/1995	01/18/2045	City of East Palo Alto	Debt for Land Sold to Agency	G	3,691,492	N	\$1,336,726	-	-	-	-	-	\$-	-	-	-	1,336,726	-	\$1,336,726
11	Operating Subsidy Loan	Business Incentive Agreements	05/04/2004	01/01/2026	Bay Road Housing LP	Courtyard Affordable Housing	G, UC	240,000	N	\$60,000	-	-	-	-	-	\$-	-	-	-	60,000	-	\$60,000
12	Bank Charges for Bond Fiscal Agent Management	Fees	10/28/1999	01/01/2032	Wells Fargo Bank Trust	Trustee administrative charges	G, UC	65,500	N	\$5,500	-	-	-	5,500	-	\$5,500	-	-	-	-	-	\$-
15	Administrative Costs	Admin Costs	02/01/2012	06/30/2045	City of East Palo Alto and 3rd Party Vendors	Administrative Allowance	G, UC, R	545,000	N	\$40,000	-	-	-	-	25,000	\$25,000	-	-	-	-	15,000	\$15,000
20	2015 Tax Allocation Refunding Bonds, Series A	Bonds Issued After 12/31/10	10/28/1999	10/01/2032	Wells Fargo Bank Trust	Refunding of 1999 and 2003 Series A TABS	G, UC	17,334,731	N	\$1,579,550	-	-	-	247,275	-	\$247,275	-	-	-	1,332,275	-	\$1,332,275

East Palo Alto
Recognized Obligation Payment Schedule (ROPS 22-23) - Report of Cash Balances
July 1, 2019 through June 30, 2020
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 19-20 Cash Balances (07/01/19 - 06/30/20)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/19) RPTTF amount should exclude "A" period distribution amount.			1,376,275	79,997		
2	Revenue/Income (Actual 06/30/20) RPTTF amount should tie to the ROPS 19-20 total distribution from the County Auditor-Controller				32,757	3,853,835	
3	Expenditures for ROPS 19-20 Enforceable Obligations (Actual 06/30/20)			12,500	45,415	3,771,835	
4	Retention of Available Cash Balance (Actual 06/30/20) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)			1,363,775	34,582	17,000	
5	ROPS 19-20 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 19-20 PPA form submitted to the CAC		No entry required			65,000	
6	Ending Actual Available Cash Balance (06/30/20) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$32,757	\$-	

East Palo Alto
Recognized Obligation Payment Schedule (ROPS 22-23) - Notes
July 1, 2022 through June 30, 2023

Item #	Notes/Comments
1	
3	
11	
12	
15	
20	

Exhibit B - Page 1 of 2

SUCCESSOR AGENCY CITY OF EAST PALO ALTO									
ADMINISTRATIVE BUDGET									
ROPS Period		20-21			21-22	22-23	<i>Please specify budget methodology : <u>Combination</u> <u>Time Study and Cost Allocation</u></i>		
Obligations Period		July 2020-June 2021			July 2021-June 2022	July 2022-June 2023			
Staff	Description	Requested	Actual	Variance	Requested	Requested	Inc (Dec) Between 21-22 and 22-23	Comment/Explanation for Variance	
Finance Director	ROPS, Legal, DOF, Budget	5,000	6,913	(1,913)	5,500	7,500	2,000		
Finance Manager	GL, Audits, Monitoring	5,400	2,067	3,333	6,750	6,750	-		
Acct. Technician II	Audit, Deposits, Payments	500	-	500	2,100	2,120	20		
IT Technician	Website Improvement	-	-	-	-	-	-		
SA Administrative	Transactions, SA Meetings	-	-	-	-	-	-		
				-	-	-	-		
				-	-	-	-		
Sub-Total (Personnel Costs)		\$ 10,900	\$ 8,980	\$ 1,920	\$ 14,350	\$ 16,370	\$ 2,020		
Vendor/Payee	Description	Requested	Actual	Variance	Requested	Requested	Variance		
Goldfarb Lipman	Legal Fees	7,500	532	6,968	7,500	2,500	(5,000)		
Badawi	Audit	1,500	1,500	-	2,430	6,062	3,632		
TBD	AV Analysis	3,500	-	3,500	1,525	-	(1,525)		
Willdan	Debt Compliance	2,240	4,675	(2,435)	2,900	3,773	873	Increase due to an increase in the consultant expense	
Cost Overhead	Other Costs, OH	14,360	25,813	(11,453)	11,295	11,295	-		
Sub-Total (Other Costs)		\$ 29,100	\$ 32,520	\$ (3,420)	\$ 25,650	\$ 23,630	\$ (2,020)		
Grand Total		\$ 40,000	\$ 41,500	\$ (1,500)	\$ 40,000	\$ 40,000	\$ 0		

Notes

COUNTY OF SAN MATEO
 EAST PALO ALTO
 H&S 34171(b) SA ADMIN COST ALLOWANCE REVIEW
 FY 2022-23

Exhibit B - Page 2 of 2

Pursuant to H&S 34171(b), annual Successor Agency administrative costs are limited to the greater of \$250,000 or 3% of property tax distributed to the Successor Agency to pay enforceable obligations in the preceding fiscal year, as reduced by the administrative cost allowance (ACA) and loan repayments to the sponsoring entity. In addition, administrative costs are not to exceed 50% of property taxes allocated for enforceable obligations in the preceding fiscal year, as reduced by the ACA and any loan repayments made to the sponsoring entity.

Maximum Administration Cost Allowance

Non-Admin RPTTF Allocated in Preceding Fiscal Year

ROPS 21-22A - (July to December)	815,234	<i>June 2021 Distribution</i>
ROPS 21-22B - (January to June)	2,143,540	<i>January 2022 Distribution</i>
Less: Sponsoring Entity Loan Repayment:	(1,405,660)	<i>FY 2021-22 Total</i>
Non-Admin RPTTF, excluding sponsoring entity loans	(A) \$ 1,553,114	

3% of RPTTF Distributed (B) = (A)*(3%)	(B) \$ 46,593
50% of RPTTF Distributed (C) = (A)*(50%)	(C) \$ 776,557

Not To Exceed Amount	(D) \$ 250,000
If (B) exceeds \$250,000, then (B), otherwise lesser of (C) and \$250,000	

Reported SA Admin Cost

ROPS 22-23A - (July to December)	25,000
ROPS 22-23B - (January to June)	15,000
(E) \$	40,000

Amount Exceeded, (E) - (D)	\$ -
-----------------------------------	------