

CITY OF EAST PALO ALTO
FY 2020-21 Classification Plan

	FTE's FY 2020-21		FTE's FY 2020-21
City Council		Housing Division	
a. Council Member	5.00	a. RSP Administrator	1.00
City Attorney's Office		b. Housing Project Manager	1.00
a. City Attorney	1.00	c. Rent Stabilization Program Coordinator II	<u>1.00</u>
b. Deputy City Attorney I/II	1.00		3.00
c. Legal Assistant	<u>1.00</u>	Planning Division	
	3.00	a. Planning Manager	1.00
City Manager's Office		b. Senior Planner	1.00
a. City Manager	1.00	c. Assistant/Associate Planner	1.00
b. Assistant City Manager	1.00	d. Assistant/Associate Planner	<u>1.00</u>
c. Executive Assist. to City Mgr	<u>1.00</u>		4.00
	3.00	Public Works	
Human Resources Division		Administration Division	
a. HR Manager	1.00	a. Public Works Director	1.00
b. HR Technician	<u>1.00</u>	b. Administrative Assistant	1.00
	2.00	c. Management Analyst II	1.50
City Clerk's Office		d. Environmental Service Aide	<u>1.00</u>
a. City Clerk- Public Information Officer	1.00		4.50
Administrative Services		Engineering Division	
Administration Division		a. City Engineer	1.00
a. Administrative Svcs Director	1.00	b. Senior Engineer	-
b. Admin Grants Coordinator	1.00	c. Assistant/Associate Engineer	1.00
c. Office Assistant	<u>1.00</u>	d. Assistant/Associate Engineer ¹	0.75
	3.00	e. Public Works Inspector	<u>1.00</u>
Community Services Division			3.75
a. Community Services Manager	1.00	Maintenance Division	
b. Recreation Leader II (2 PT)	0.90	a. Maintenance Manager	1.00
c. Van Driver (1 PT)	0.50	b. Maintenance Worker I	4.00
d. Nutrition Site Supervisor (1 PT)	0.75	c. Maintenance Worker II	4.00
e. Kitchen Aide (1 PT)	<u>0.50</u>	d. Maintenance Worker III	2.00
	3.65	e. Secretary I	<u>1.00</u>
Finance			12.00
a. Finance Director	1.00	Police	
b. Financial Services Manager	1.00	Administration Division	
c. SR Finance Project Manager- LTD	1.00	a. Police Chief	1.00
d. Management Analyst II	1.00	b. Support Services Manager	1.00
e. Accountant II	1.00	c. Property and Evidence Technician	1.00
f. Accounting Technician I/II	<u>2.00</u>	d. Police Record's Clerk I/II	4.00
	7.00	e. Police Records Supervisor	1.00
Community and Economic Development		f. Police Sergeant	<u>1.00</u>
Administration Division			9.00
a. Community & Economic Dev Director	1.00	Investigations Division	
b. Management Analyst II	0.50	a. Commander	1.00
c. Secretary II	1.00	b. Police Officer	6.00
d. Office Assistant	<u>1.00</u>	c. Community Services Officer	1.00
	3.50	d. Community Service Aide (6 PT)	2.70
Building Services Division		e. Cold Case Investigator	<u>0.45</u>
a. Chief Building Official	1.00		11.15
b. Building Inspector I	1.00	Operations Division	
c. Building Permit Technician	2.00	a. Commander	1.00
d. Code Enforcement Officer II	<u>3.00</u>	b. Police Sergeant	4.00
	7.00	c. Police Officer	<u>23.00</u>
			28.00

¹Full-time position for three-quarters of fiscal year.

Total Authorized FTE's 113.55