



# EAST PALO ALTO DIRECTOR'S LEVEL READING REGULAR SESSION AGENDA

Thursday, July 10, 2025, 4:00 PM  
EPA Government Center  
2415 University Ave, First Floor  
East Palo Alto, CA 94303

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## NOTICE

This meeting will be held virtually. The virtual portion of this Directors Hearing will be conducted in accordance with City of East Palo Alto Resolution adopted pursuant to Assembly Bill 361.

The public may participate in the Directors Hearing via Zoom Meeting may provide comments by emailing [ajen@cityyofepa.org](mailto:ajen@cityyofepa.org), submitting a speaker card at the meeting, or using the **RAISE HAND** feature when the Director calls for public comment. Emailed comments should include the specific agenda item on which you are commenting.

Please click this URL to join

<https://us06web.zoom.us/j/6077127197?omn=84985127773>

Meeting ID: 607 712 7197

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or  
+ 1 346 248 7799 or  
+ 1 253 215 8782 or  
+ 1 312 626 6799 or  
+ 1 929 205 6099 or  
+ 1 301 715 8592

Meeting ID: 607 712 7197

International numbers available: <https://zoom.us/u/aMWYF4KT>

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## 1. PUBLIC HEARINGS

### 1.1 Major Temporary Use Permit to allow for the operation of an outdoor winter themed event with the installation of six (6) temporary structures for outdoor dining in a specified area of the parking lot in front of the Four Seasons Hotel

#### Recommendation:

1. Approve a Major Temporary Use Permit (TUP25-012) to allow for the operation of an outdoor winter themed event with the installation of six (6) temporary structures for outdoor dining in a specified area of the parking lot in front of the Four Seasons Hotel from November 20, 2025 through January 7, 2026; and
2. Find that the project is categorically exempt pursuant to Section 15304(e) – Minor Temporary Use of Land of the California Environmental Quality Act (CEQA) guidelines.

## 2. ADJOURNMENT

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*This AGENDA is posted in accordance with Government Code Section 54954.2(a)*

***This Notice of Availability of Public Records: All public records relating to this Directors Hearing which are not exempt from disclosure pursuant to the Public Records Act, that are distributed will be available for public inspection at the City Clerk's Office, 2415 University Avenue, East Palo Alto, CA at the same time that the public records are distributed or made available to the Planning Director. Such documents may also be available on the East Palo Alto website [www.cityofepa.org](http://www.cityofepa.org) subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (650) 853-3100.***

*The Directors Hearing packet may be reviewed by the public at the Tate Street Office. Any writings or documents pertaining to an open session item provided to the Director less than 72 hours prior to the meeting, shall be made available for public inspection at the front counter at the Tate Street Office, 1960 Tate Street, East Palo Alto, California 94303 during normal business hours. Information distributed to the Director the Directors Hearing becomes part of the public record. A copy of written material, pictures, etc. should be provided for this purpose.*

*Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office at (650) 853-3127 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.*

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#### DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

POSTED: 7/7/25

ATTEST:

  
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Alvin Jen  
Associate Planner