

## The City of East Palo Alto Business License Division

# How to Apply



### Telephone

For immediate assistance, please call the City of East Palo Alto Business Support Center at:

**(650) 223-7740**

A specialist will be available to assist you in the processing of your application and payment over the phone



### Online

#### APPLYING ONLINE CAN BE QUICK AND EASY!

You can apply for a Business License online from the comfort of your home or office

Please visit: <https://EastPaloAlto.HdLGov.com>



### Mail

Request an application to be sent by mail by calling:

**(650) 223-7740**

Mail your completed form to:

City of East Palo Alto  
Business Support Center  
8839 N. Cedar Ave #212, Fresno, CA 93720

OR scan and email your completed form to  
[EastPaloAlto@HdLGov.com](mailto:EastPaloAlto@HdLGov.com)

NOTE: No payment will be required until your application has been reviewed and accepted. You will receive an email or telephone call verifying the receipt of application. After the license fees are paid, a Business account number will be issued. A Business License will be mailed or e-mailed to you once the process is completed. Upon receipt of your Business License, the City of East Palo Alto Municipal Code requires it be posted in a conspicuous place at your place of business.

#### BUSINESS SUPPORT CENTER

8839 N. Cedar Ave #212 Fresno, CA 93720-1832 | Phone: (650) 223-7740 | Fax: 909-348-0465 | E-mail: [EastPaloAlto@HdLGov.com](mailto:EastPaloAlto@HdLGov.com)



## The City of East Palo Alto Business License Division

# How to Renew



### Telephone

The City of East Palo Alto Business Support Center can assist you with your renewal over the phone today at:

**(650) 223-7740**

Please make sure to have your account number available



### Online

**RENEWING ONLINE CAN BE QUICK AND EASY!**

You can renew your Business License online from the comfort of your home or office

Please visit: <https://EastPaloAlto.HdLGov.com>

If you do not have your account and pin number, please contact our Business Support Center



### Mail

Mail your completed form to:

**City of East Palo Alto  
Business Support Center**

**8839 N. Cedar Ave #212, Fresno, CA 93720**

**OR, scan and email your completed form to  
[EastPaloAlto@HdLGov.com](mailto:EastPaloAlto@HdLGov.com)**

**If you did not receive a form by mail, please contact our Business Support Center. A specialist will be happy to mail or email you a form immediately**

NOTE: After the business license fee is paid, a Business License will be issued to you by mail or email. Upon receipt of your Business License, the City of East Palo Alto Municipal Code requires it be posted in a conspicuous place at your place of business.

#### **BUSINESS SUPPORT CENTER**

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