



September 11<sup>th</sup>, 2023

Salifu Yakubu  
Senior Planner  
Planning Division  
City of East Palo Alto  
1960 Tate Street  
East Palo Alto, CA 94303

## **RE: 851 WEEKS STREET - SB35 APPLICATION SUBMITTAL**

Dear Mr. Yakubu:

Attached is a PDF of the following 42" x 30" drawings for:

851 Weeks Street Senior Apartments Planning Submittal (dated 08-29-23 – 24 sheets total)

The following is our written response to your letter dated February 13, 2023:

- 1.A.i Vicinity Map – See Sheet SD-0 (upper left hand corner).
- 1.A.ii Setback Dimensions – See Sheet SD-0 Site Plan.
- 1.A.iii Abutting Buildings Information – See Civil Sheet C1.0 Existing Conditions.
- 1.A.iv Property Line Fencing – Good Neighbor Fencing (6'-0" high metal & wood fence) has been noted at all three property lines on Sheet SD-0 Site Plan.
- 1.A.v Surrounding Streets -- See Civil Sheet C1.0 Existing Conditions.
- 1.A.vi Edge Treatments – See Landscape Sheet LA-1. We intend to landscape all ground level areas not required for vehicular access or egress.
- 1.A.vii Existing Landscapes -- See Civil Sheet C1.0 Existing Conditions.
- 1.B First Floor Plan -- See new Sheet SD-1.
- 1.C Conceptual Landscape Plan – See Landscape Sheets LA-1 & LA-2.
- 1.D Prelim. Grading & Drainage Plan – See Civil Sheet C3.0.
- 1.E Lighting Plan – See Electrical Sheets ED-1 & ED-2.
- 1.F Security Plan – See attached document from Eden Housing.
- 1.G Management Plan – See attached document from Eden Housing.
- 1.H Transportation Demand Management – Please see attached document from Eden Housing.
- 1.I Number of Dwelling Units – Confirming that we are submitting for 79-units. This is indicated on Sheet SD-0 Project Information.
  
- 2.A Development Density – See attached document from Eden Housing.
- 2.B Stair Penthouse Height – The tallest point is 73'-10". This is found on Sheet SD-6 Exterior Elevations and Sheet SD-8 Building Section.
- 2.C Off-Street Parking -- See attached document from Eden Housing.
- 2.D Bicycle Parking – Bike Room size has been reduced to 347 SF, but is designed to fit (33) total bicycle parking spaces.

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- 2.E Front Setback – This has been revised to be 20'-0". See SD-0 Site Plan.
- 2.F Common & Private Open Space -- See attached document from Eden Housing.
  
- 3.A Post Office – We will work with the U.S.P.S. to meet their group mailbox parameters. Planning Department confirmed that by showing the mailbox area, we comply with this requirement.
- 3.B.i Guest Parking – One of the three accessible parking spaces shall be designated as "guest". Per the California Building Code, only two accessible spaces are required for resident parking based on our parking space total.
- 3.B.ii Passenger Loading Space – See Sheet SD-0 Site Plan for the passenger loading zone in front of the building sidewalk.
- 3.B.iii First Compact Space – We believe the width of the vehicular driveway allows for smooth access to this parking space.
- 3.C Common Open Space – See Landscape Plan LA-1 & LA-2 for more detail of the amenities.
  
- 4. Community Outreach Requirements -- See attached document from Eden Housing. We host a meeting on Tuesday, June 27 at the City Room at YMCA 550 Bell Street, East Palo Alto, CA 94303

If you have any questions about this letter, please do not hesitate to contact Diego Terreros Arroyo, Project Developer, at [diego.terreros@edenhousing.org](mailto:diego.terreros@edenhousing.org) or Paul Okamoto at [paul@os-architecture.com](mailto:paul@os-architecture.com).

Sincerely,

  
[andrea osgood \(Sep 11, 2023 19:51 PDT\)](#)

Andrea Osgood  
Chief of Real Estate Development  
Eden Housing



Paul Okamoto  
Principal Architect  
Okamoto-Saijo Architecture






# 00. WS 851\_Weeks Planning Completeness Letter Response\_091123

Final Audit Report

2023-09-12

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