



**CITY OF EAST PALO ALTO, CALIFORNIA
DEPARTMENT OF PUBLIC WORKS – ENVIRONMENTAL DIVISION**

ADDENDUM 2

1960 Tate St. Electric Vehicle Charging Stations Project CIP-FA-10

General Information and Questions

Note of Clarification:

1. **The transformers and main panel will be removed from the bid schedule. Please submit your bid using the updated bid schedule posted to the website as Attachment C.**
2. The Charging Evaluation Report provides guidance from the design contractor on infrastructure specifications. Some items listed in Attachment B will be installed internally by the City's Maintenance Division or deferred entirely, such as bollards or wheel stops. Bidders should not use the Charging Evaluation Report as a fully representative scope of work. The Report provides background information to support bidders in preparing their submissions, which should be based on the formal Request for Bids document and the Updated Bid Schedule.

Question 1: Please provide an Engineer's estimate of this project.

Answer 1: The City's design consultant, CLEAResult, estimated the project cost to be \$96,500.

Question 2:

- a. Does an electrical contractor license class C-10 disqualify someone?
- b. It states a Class A license is required - does the bid responder need to hold this license directly, or can it be satisfied by a partner on the project?

Answer 2: A Class A license is required by the contractor or partner working on the construction portion of the scope of work – e.g. the sawcutting, trenching, backfill, restoration work, in addition to the other construction tasks in the bid schedule. If the bid responder plans to work with a partner or sub-contractor that holds a Class A license, this would satisfy the licensing requirements. A C-10 license is acceptable for the contractor or partner who will work strictly on the electrical portion of the scope of work.

Question 3:

- a. Can you please tell us if the City of East Palo Alto currently owns any other EV charging units?
- b. Does the City have a preferred make and model for the charging equipment?

Answer 3: The City of East Palo Alto currently owns two other EV charging units, one at the Police Department and one at the Corporation Yard. There are no chargers located at the City facility at 1960 Tate St. The City does not have a preferred make and model for the charging equipment, besides those that fulfill the requirements listed in the Charging Evaluation Report and which are capable of being networked in the future if needed. The contractor is responsible for procuring chargers that meet the installation specifications outlined in the Charging Evaluation Report. This includes: a quantity of four (4) 40A, 240V Make Ready Circuits and a quantity of two (2) 32A, 240V pedestal mounted dual-port electric vehicle charging stations.

Question 4: Are we allowed to email the bid package, and will an online opening be available to those who email it?

Answer 4: Directions regarding bid submission can be found in the Request for Bids packet. Emailed bids are acceptable for “Tier 2” public projects, of which this is one, per the City’s recently revised contracting and purchasing ordinance. Please email your bid to fkhan@cityofepa.org by 11am on July 21, 2025. There are no bid openings for Tier 2 Public Projects.

Question 5: Do we have to have a bid bond secured at the time of responding to the bid? If we do not have it at the time we responded, will we be disqualified? Is there any place in the bid where we will need a notary?

Answer 5: A bid bond is required to be submitted with the bid by the submission deadline. Per the City’s purchasing and contracting ordinance, the project will be awarded to the lowest responsible bidder. These forms are included in the Request for Bids and need to be notarized. Potential bidders should thoroughly review the Request for Bids for further information.

Question 6: Do we need to have Performance & Payment Bonds at the time we are responding to the RFP?

Answer 6: No, Payment and Performance bonds are only required of the selected contractor.

Question 7: Specifically, what will the minimum requirements be for General Liability insurance, and will Pollution and Builders Risk be waived?

Answer 7: Potential bidders may review Article 4, section 4.3 of the contract attached to the Request for Bids for the specific minimum requirements for Commercial General Liability (CGL) insurance. Pollution and Builder's Risk insurance may be waived at the City's discretion during the contracting process, after the project has been awarded. Bids should be submitted with the expectation that no insurance requirements will be waived.

Question 8: Will the City consider waiving the bid bond requirement for this project?

Answer 8: The City will not be waiving the bid bond requirement for this project.

Question 9: What is the cost of the permit?

Answer 9: The current cost of an electrical permit through the City's Building Division is \$202. However, a new fee schedule will soon be adopted and the cost of this permit may increase. The cost and types of permits that need to be obtained will be finalized with the Building Division and the full set of permitting requirements for this project are subject to their discretion.

Fatima Khan

Fatima Khan
Environmental Services Aide
City of East Palo Alto

ADDENDUM No.2, ACKNOWLEDGMENT

(To be submitted with the General Construction Contract, Attachment A of RFB)

7/16/25

REQUEST FOR BID – **1960 Tate St. Electric Vehicle Charging Stations Project**

City Project: **CIP-FA-10**

Bidder acknowledges receipt of this addendum, which shall be attached to the bid. Acknowledgement of receipt of this addendum is required in the space provided below. Failure to acknowledge the addendum may subject the bidder to disqualification.

I, _____, representing _____ have
carefully read this addendum, understand it, acknowledge receipt of it and will comply with
its terms.

CONTRACTOR SIGNATURE

DATE