



## **SPEED HUMP INSTALLATION CRITERIA AND REVIEW PROCESS**

### **CITY OF EAST PALO ALTO**

Dear Resident/Neighborhood Association:

Our correspondence indicates that you have contacted the City to request the installation of speed humps on your street. When placed on an appropriate street, speed humps can be effective in reducing vehicle speeds. Speed humps cannot, however, be installed on every street in East Palo Alto due to safety considerations. In order for us to identify streets that do qualify for speed humps, the City has established a set of criteria that must be met before speed humps can be eligible for installation on any streets. The criteria are as follows:

In order for a street to qualify as eligible for speed humps the street must:

1. Be classified as a local/residential street
2. Have a street width of 40 feet or less
3. Have no more than two lanes (one in each direction)
4. Speed humps petition requires at least 67% of residents of the addresses
5. Have a speed limit of 25 mph or less
6. Not have a bus route (not including shuttles and school buses) on the street
7. Be able to have a warning sign posted before the hump at a distance equal to at least the minimum safe stopping distance as defined by the City Engineer
8. Be visible to oncoming traffic for at least the minimum safe stopping distance as defined by the City Engineer
9. Be able to accommodate an installation without extending over a manhole, catch basin, or other utility access point
10. Have curbs and gutters

If your street meets each of the criteria stated above, you may submit a petition to the City Engineer requesting the installation of speed humps. If your street fails to meet one or more of the criteria, your petition cannot be approved for placement of speed humps.

Priority for speed humps will be given to streets that have an average daily traffic (ADT) between 500 and 3,000 vehicles. Priority for installation will also be given for streets that have at least three (3) reported speed-related traffic accidents that occurred in the past five years.

Attached is a blank petition form that must be completed before consideration can be given to installing speed humps on a street. If you are interested in having speed humps installed on your street, you must obtain signatures representing at least 67% of the addresses within the block

where the speed humps are requested. Each rental unit within an apartment building requires a separate signature. If you wish to have speed humps installed on more than one block, you must circulate a separate petition for each block. Signatures obtained from citizens that do not reside on the block where speed humps are requested will not be considered when evaluating the petition. If you need additional petition forms, please photocopy the attached form.

For the purpose of this speed hump petition, an “address” is defined as any residence or business with frontage on the street where the speed hump is requested. Petition should include all individual apartment units as well as corner properties with frontage on the street where speed hump(s) is requested, even if the property’s address is on the cross street. You must enter the total number of addresses on the block(s) that will be directly affected by the speed hump on the accompanying petition.

Upon receipt of your petition, the Public Works & Transportation Commission will review and confirm that you have obtained signatures representing at least 67% of the addresses with the requesting block(s). If the petition does not contain sufficient signatures, your request will be denied. If the petition does contain sufficient signatures, we will post a public hearing notice for residents of your surrounding neighborhood to meet with the Commission to discuss the petition. A written report will be submitted after the hearing to the City Council if speed hump installation is recommended.

If there is a favorable hearing, and the City Council approves our recommendation, speed humps may be installed on your street if funding is available. If funding is not available, the City may request that the affected residents pay for the installation.

Road humps may be considered for removal under a similar procedure, with consideration only three (3) years after installation. Costs for removal may also be requested from the affected residents.

Please forward your completed petition(s) to the City Engineer, City of East Palo Alto, 1960 Tate Street, East Palo Alto, CA 94303.

We appreciate your concern. Unfortunately, due to the growing number of requests we are receiving on speed humps, we cannot guarantee that your street(s) will be selected for speed humps even if a qualifying petition is submitted.

If you are not sure if your street(s) meet the criteria outlined above, or if you have any questions regarding the petition process, please call the City Engineer’s Office at 650-853-3189.

Yours very truly,

City Engineer

CITY PETITION FOR THE INSTALLATION OF SPEED HUMPS

To: City of East Palo Alto  
Community & Economic Development Department  
Engineering Division  
1960 Tate Street  
East Palo Alto, CA 94303

Date: \_\_\_\_\_

Phone: 650-853-3189  
Fax: 650-853-3179

The undersigned residents request the installation of a Speed Hump(s) on \_\_\_\_\_ Street, between  
\_\_\_\_\_ Street and \_\_\_\_\_ Street.

Please diagram by name those streets in the space provided below.

<p>Name the intersection by the X</p> <p style="text-align: center;">(Name street proposed for Speed Hump below)</p>	<p style="text-align: center;"><u>Additional comments or diagrams</u></p>
--	---

Please give reason(s) for this request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many traffic accidents have occurred in the past 5 years in this street? \_\_\_\_\_

During which hours is speeding at its worse? \_\_\_\_\_ a.m. and/or \_\_\_\_\_ p.m.

How many addresses are within the area specified in your diagram? \_\_\_\_\_

**Note: Signatures are required of residents representing at least 67% of the addresses within the described area you have listed. These signatures are limited to one per home address. However, each apartment unit within an apartment building requires a separate signature. All questions on this petition must be completed to be considered for action.**

Petition Submitted By:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

NAME (with Signature)	ADDRESS (Please include Apt.#)	DAYTIME PHONE NO.
1. (signature) _____ (print name here)		
2. (signature) _____ (print name here)		
3. (signature) _____ (print name here)		
4. (signature) _____ (print name here)		
5. (signature) _____ (print name here)		

NAME (with Signature)	ADDRESS (Please include Apt.#)	DAYTIME PHONE NO.
6. (signature) _____ (print name here)		
7. (signature) _____ (print name here)		
8. (signature) _____ (print name here)		
9. (signature) _____ (print name here)		
10. (signature) _____ (print name here)		
11. (signature) _____ (print name here)		
12. (signature) _____ (print name here)		
13. (signature) _____ (print name here)		

NAME (with Signature)	ADDRESS (Please include Apt.#)	DAYTIME PHONE NO.
14. (signature) _____ (print name here)		
15. (signature) _____ (print name here)		
16. (signature) _____ (print name here)		
17. (signature) _____ (print name here)		
18. (signature) _____ (print name here)		
19. (signature) _____ (print name here)		
20. (signature) _____ (print name here)		
21. (signature) _____ (print name here)		

NAME (with Signature)	ADDRESS (Please include Apt.#)	DAYTIME PHONE NO.
22. (signature) _____ (print name here)		
23. (signature) _____ (print name here)		
24. (signature) _____ (print name here)		
25. (signature) _____ (print name here)		

Please add more lines if additional signatures are required.