



For Office Use
Date Received

City of East Palo Alto
Rent Stabilization Program
2415 University Avenue 2nd floor
East Palo Alto, CA. 94303
Tel: 650-853-3157 Fax: 650-853-3115
rentprogram@cityofepa.org

**STIPULATED PETITION TO REQUEST MODIFICATION OF
MAXIMUM ALLOWABLE RENT TO SUBTRACT PET FEE**

For regulated rental units in East Palo Alto, no fees are permitted to be added for housing services beyond those agreed to in the initial rental agreement between a landlord and a tenant, except for a fee to accommodate a pet when the original lease or rental agreement prohibited pets and an amendment is subsequently entered into by the landlord and tenant to allow a pet. To subtract a pet fee from the Maximum Allowable Rent that had been agreed upon by the parties, this stipulated petition must be completed and signed by both the landlord and the tenant and submitted to the Rent Program Administrator to request a modification of the Maximum Allowable Rent. By this means the rent may be adjusted to eliminate this pet accommodation fee and a new certificate of Maximum Allowable Rent will be issued for this tenant.

Rental Unit Address:

Landlord Check if new owner or address <input type="checkbox"/>	Tenant
Name	Name
Address	Address
City, State, Zip	City, State, Zip
Phone ()	Phone ()
Email	Email
Date of initial occupancy of this unit by the current tenant: ___/___/___	
Date of issuance of Certificate of Maximum Allowable Rent for this unit: ___/___/___	
Amount of Maximum Allowable Rent stated in certificate issued for this unit: \$	

Both parties must complete and sign this stipulated petition for an individual rent adjustment and submit documentation to support their request including the original rental agreement entered into upon initial occupancy of this unit and any addendum, amendment or new rental agreement that was subsequently entered into in order to subtract the pet fee that was previously permitted in the rental agreement.

- A. Does the lease or rental agreement for this unit permit pets? Yes No
- B. Date of the amendment or new rental agreement entered into by the landlord and tenant to adjust the rent to subtract a pet fee: ___/___/___
- C. How much is the current rent charged for this unit including the pet fee or any other fees for regulated housing services? \$_____
- D. How much is the pet fee per month that is to be subtracted from this rent? \$_____
- E. If other fees are charged, identify each housing service and the amount of the fee charged before and after this amendment to the lease or rental agreement is entered into:

Stipulated Petition To Request Modification of Maximum Allowable Rent to Subtract Pet Fee

Unit Address: _____ Date of Request: ____/____/____

Fees Charged	Current Fees	Amended Fees
Utility Fee	\$	\$
Gas	\$	\$
Water	\$	\$
Electricity	\$	\$
Trash/Garbage	\$	\$
Pet Fee	\$	\$
Parking Fee	\$	\$
Other Fees	\$	\$
Total Fees Charged	\$	\$

- F. Have any other terms or conditions besides the elimination of pet accommodation and a pet fee been made since this tenant entered into the original lease or rental upon initial occupancy?
 Yes No

If the other terms and conditions of the current lease or rental agreement are not substantially identical to the initial rental agreement, specify the changed terms and conditions below:

The following declaration is to be signed by both the owner of the property or the authorized representative and the tenant in the rental agreement or lease for this rental unit.

Declaration: I hereby under penalty of perjury declare that all the information in this Request for Certificate of Maximum Allowable Rent Form is true and correct to the best of my knowledge and belief.

 Print Name

 Title (of landlord)

 Signature

 Date

 Print Name

 Signature

 Date

 Print Name

 Signature

 Date