

**Petition for Rent Adjustment or to
Challenge the Certificate of Maximum Allowable Rent**

The landlord or the tenant of a rental unit may petition to object to the Maximum Allowable Rent (MAR). These petitions must be received within 30 days after certificates of MAR are issued, unless there is good cause for lateness, or fraud or misrepresentation is involved. Tenants may also petition for a hearing to object to excessive rent charges and to seek a rent adjustment and refund to conform to the Maximum Allowable Rent determined under the City of East Palo Alto's Rent Stabilization Ordinance. While there is no deadline for tenant petitions for rent adjustment or rebate, it is requested that these be submitted in a timely manner.

Address of registered rental unit:

Name of Petitioner(s): _____

Mailing address of Petitioner: _____

Daytime phone number(s): _____ **Email:** _____

I challenge the Maximum Allowable Rent for my rental unit. Below state the reason(s) you challenge the certificate of Maximum Allowable Rent, including the reported move-in date, discounts provided or fees charged during the base year specified in the certificate:

I petition for a rent adjustment and/or a rebate of rent paid in excess of the Maximum Allowable Rent. On the date of _____, I informed my landlord and requested a rent adjustment and/or rebate. Below state the amount and the number of months you have paid rent in excess of the Maximum Allowable Rent, and the number of months for which you are seeking a rebate for overcharges in rent paid above the MAR. (Rebates can be sought for overcharges paid since August 2010 when the new Ordinance went into effect.)

I do not have any supporting documentation, but I declare under penalty of perjury that the information I have provided in this petition is correct.

Signature(s) Date

If you need more space, attach additional pages, with the address of your rental unit. If you *have* questions, call 650-853-3114. Enclose your rental agreement, cancelled checks for rent, rent increase notices, or other documents to support your petition, and submit with your petition by mail, email, fax or in person to:

**City of East Palo Alto
Office of the City Manager
Rent Stabilization Program
2415 University Avenue, 2nd floor
East Palo Alto, CA 94303**

**Email: rentprogram@cityofepa.org
Call: 650-853-3114
Fax: 650-853-3115**