



For Office Use only Date received:
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City of East Palo Alto  
 Rent Stabilization Program  
 2415 University Avenue, 2<sup>nd</sup> Floor  
 East Palo Alto, CA 94303  
 Tel: (650) 853-3157 / Fax: (650) 853-3115  
[rentprogram@cityofepa.org](mailto:rentprogram@cityofepa.org)

**FY 2019-2020 MOBILE HOME PARK ANNUAL REGISTRATION STATEMENT**

<i>Applicant/Owner</i>	<i>Representative/Agent – (Person to contact if there are questions about registration or compliance questions)</i>
Name:	Name:
Address:	Address:
City:	City:
Telephone: (    )	Telephone: (    )
Fax: (    )	Fax: (    )
Email:	Email:
For corporate owners, provide name and address of Chief Executive Officer, Managing Partner or Supervising Manager:	
Name:	
Address:	
On-Site Manager name and address (inc. apt. #):	
Registration information should be sent to: <b>(check the box that applies)</b>	
<input type="checkbox"/> <b>Owner</b> or <input type="checkbox"/> <b>Representative/Agent</b>	

In order to be legally registered, this Registration Statement and all required forms must be completed for all mobile homes covered by the City of East Palo Alto Rent Stabilization Ordinance adopted in 1988.

**This Program Year 2019-20 Mobile Home Park Annual Registration Statement and all required forms must be returned to the Rent Stabilization Program office by July 1, 2019.**

**For each rental, landlords must complete and submit Mobile Home Park Registration Forms MH-1 and MH-2, pages 1 and 2, and submit a signed copy of any lease or rental agreement with a current tenant that was entered into since July 1, 2018.**

1.	Name of Mobile Home Park:
2.	Date Current Owner Acquired the Property:
3.	Property Address:
4.	Number of Mobile Home Spaces on the Property:
5.	Number of Rented Mobile Home Units on the Property:

**City of East Palo Alto  
Rent Stabilization Program  
2019-2020 Mobile Home Registration Statement**

Property Address: \_\_\_\_\_

Name of Mobile Home Park: \_\_\_\_\_

**REMINDERS:**

A. No rent increase shall be effective for any mobile home park space for which a required registration statement has not been filed. If the full registration fee is not paid within 30 days of its original due date a penalty equal to 100% of the registration fee per space will be assessed 30 days after the fees first come due and every 90 days thereafter that the fees remain unpaid.

B. Rent cannot exceed the amount specified in the Certificate of Maximum Legal Rent issued by the Rent Board for each space in mobile home parks.

C. Landlords are required to file a completed Change in Ownership form with the Board within 30 days of a change in ownership setting forth the names and addresses of all new owners and the date on which the change in ownership occurred.

D. Landlords of formerly exempt units (e.g. formerly rented under Section 8 contract) are required to file a New Tenancy Registration Statement with a Vacancy Registration Form within 60 days of the termination of the unit's exempt status.

E. No landlord is entitled to recover possession of a mobile home space unless the landlord shows the existence of one or more "good cause" grounds for eviction specified in the 1988 Rent Stabilization Ordinance. A landlord's failure to specify one of these "good causes" for eviction in the notice of termination or the notice to quit and in the complaint for possession shall be a defense to any action for possession of a rental unit covered by the terms of the Ordinance. A landlord must file with the Rent Board a copy of any notice of termination, notice to quit, and/or summons and complaints, within ten (10) days after the tenant has been served with such notice or summons and complaints.

I declare under penalty of perjury under the laws of the State of California that the information provided in this Mobile Home Registration Statement and Form MH-1 and Form MH-2 is true and correct. I recognize that any inaccurate information contained in this form will be deemed a misrepresentation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Name (print) \_\_\_\_\_

(Rev. 05/19)